

Instructions for authors

Submission

All manuscripts are submitted through the official site of the Journal:

heljves.com

<https://heljves.com/Submit-Paper/>

Submission list:

- Cover letter (word format)
- Manuscript [word format; includes: abstract, main manuscript, table legends, tables, figure legends and figures (optional)]
- Figures (Tiff format; more details in figure files section)

Peer Review

All manuscripts are reviewed initially by the Chief Editor, Executive Editor, and/or their representatives. A submission is rejected outright if the majority opinion finds that (1) the material does not have sufficient merit to warrant further review or (2) the subject matter is outside the scope of the Journal. The submission may also be returned for inadequate presentation or failure to comply with the HJVES's submission instructions.

Authors should read the HJVES Editorial Policies before constructing the manuscript; it contains detailed information about originality, authorship, primacy, research and animal experimentation, patient consent, conflict of interest disclosure, funding, permissions, scientific misconduct, peer review, contributor publishing agreement, and publication.

Instructions for authors in detail

Overview

Manuscripts considered for publication must be written in English and structured as a basic or clinical research, editorial, case report, vascular images, letter to the editors, debate with

pros and cons, technical description on 'how I did it', review, systematic review and meta-analysis. Type of articles and their word count, tables', figures' and references' number are demonstrated in table 1.

Manuscript type	Word count of abstract	Word count of body of the manuscript	Number of figures/ tables	Number of references
Vascular image	NA	200	2	NA
Case report	150	1000	4	10
Letter to the editor	NA	500	1	5
How I did it	150	1500	4	10
Editorial	NA	1000	1	10
Debate: Pros vs. Cons	NA	1000 (each)	1 (each)	10
Basic research	200-300	3500	10	50
Clinical research	200-300	3500	10	50
Review, Systematic review, Meta- analysis	250-350	3500-5000	15	100

Cover Letter

Manuscripts (except correspondence) must be accompanied by a cover letter signed by all authors stating (1) there has been no duplicate publication or submission of any part of the work; (2) all authors have read and approved the manuscript; and (3) there is no financial arrangement or other relationship that could be construed as a conflict of interest. If a potential conflict exists, its nature should be stated in the letter and on the title page for each author involved (see Editorial Policies for a complete explanation).

Title Page File

- Construct a title that does not exceed 50 words.
- List first and last names, highest academic degree(s), affiliations, and email addresses for all authors.
- Give the total word count.
- Acknowledge all sources of financial support (grants, fellowships, equipment, or remuneration of any kind) and any relationships that may be considered a conflict of interest (ie, employment, stock holdings, retainers, paid or unpaid consultancies, patents or patent licensing arrangements, or honoraria) that may pertain to the manuscript (see Editorial Policies, Conflict of Interest).
- Give details of any prior presentation, including meeting name, location, and date.

- List acknowledgments, any shared first authorship, and other author notes.
- Give the name, mailing address, and email address of the corresponding author.

Abstract

- Give a substantive summary of a basic or clinical research article in 300 words or less, and up to 350 words for systematic reviews and meta-analysis, separating the abstract according to Introduction, Methods, Results, and Conclusion. For case reports and 'how I did it' the abstract should be no longer than 150 words and divided into Purpose, Case Report/ Technique and Conclusion.
- Provide up to 5 keywords.

Text

- Text material must be submitted as a single Word document (not a PDF) named the "Main document."
- Organize the text for clinical or basic experimental investigations and systematic review and meta-analysis into sections entitled Introduction, Methods, Results, Discussion, and Conclusion. Case reports and 'How I did it' require only Introduction, Case Report/Technique, Discussion, and Conclusion. Editorials, letter to the editor, vascular images, and debate with pros and cons may be structured as appropri-

ate for the material.

- ▶ Avoid naming any institution(s) in the work or otherwise identifying the author(s). • Use SI measurements; generic drug names should be used.
- ▶ Define abbreviations and acronyms when they first appear in the text; do not list them at the beginning of the manuscript file.
- ▶ Identify tables and figures using Arabic numerals in parentheses (eg, Table 1, Figure 1).

References

- ▶ Follow the guidelines in the AMA Manual of Style (10th ed., 2007). Do NOT use endnotes or other bibliographic style function for reference lists.
- ▶ Limit to 10 the number of references for a case report/ 'how I did it'/ editorial and debate with pros and cons. Letters may have no more than 5 references. Basic and clinical articles may have up to 50 references, while systematic review and meta-analysis up to 100 references.
- ▶ Number references in the order of appearance in the text. Identify references in the text, tables, and legends as superscript Arabic numerals.
- ▶ List the first 6 authors (last name and initials separated by a comma); use "et al" for 6 or more authors. Abbreviate journal titles according to the style of Index Medicus; formats for the common types of journal citations are:
Journal article: authors' names and initials, article title, journal name, year, volume, and inclusive page numbers.

Examples:

Matsugak M, Kouvelos G, Spanos K, Athanasoulas A, Giannoukas A. Double fixation for abdominal aortic aneurysm repair using AFX body and Endurant proximal aortic cuff: mid-term results. *Interact Cardiovasc Thorac Surg*. 2017;25:1-5.

Giannoukas AD, Chabok M, Spanos K, Nicolaidis A. Screening for Asymptomatic Carotid Plaques with Ultrasound. *Eur J Vasc Endovasc Surg*. 2016;52:309-12.

- ▶ Cite entire books by giving the author/editor(s), title, edition, city/state of publication, publisher, and year. Example: Ahn SS, Moore WS, eds. *Endovascular Surgery*, 2nd ed. Philadelphia, PA: WB Saunders Co.; 1991.
- ▶ Cite chapters in books giving the author(s), chapter title, editor(s), book title, city/state of publication, publisher, year, and inclusive page numbers. Example: Towne JB. Postintervention surveillance. In: White RA, Fogarty TJ, eds. *Peripheral Endovascular Interventions*. St. Louis, MO: Mosby-Year Book, Inc.; 1996:109-115.

Legends

- ▶ Type all figure and table legends on a separate page of the manuscript file, explaining abbreviations and symbols used in the figure. Previously published figures must be acknowledged and accompanied by written permission from the publisher to reproduce the material if it is copyrighted.
- ▶ Do not use Word's caption function for figure legends or include the actual figures in the manuscript file.

Table Files

- ▶ Use tables to supplement the text, not duplicate it.
- ▶ Insert tables in the text or create/save tables as an image.
- ▶ Format tables using the table formatting function in Word; elaborate formatting (shading, color) should not be used.
- ▶ Define any abbreviations as the first footnote under the table; list the abbreviations alphabetically.

- ▶ Use footnotes for explanatory material, labeling each with a superscript lower case letter (a-z) in alphabetical order.

Figure Files

- ▶ Number any pictures, charts, graphs, or line art sequentially as figures.
- ▶ Use color judiciously in pictures and graphics. Figures will be printed in grayscale unless color charges are paid. There is no fee for color figures for print/online display.
- ▶ Add arrows and symbols to digitally created images using functions supplied with the imaging program.
- ▶ Do not import images into the text document but transmit each image file separately.
- ▶ Supply all figures in a digital format of suitable quality for printing: TIF for pictures or EPS for graphs and line drawings (to preserve quality when enlarged/zoomed). Image resolution should be at least 300 ppi for color or grayscale images and 600 ppi (preferably higher) for black and white line drawings or graphs. Image size at these resolutions should be no less than 3 inches wide for vertical images and 5 inches wide for horizontally oriented figures. Use a lossless compression algorithm (eg, LZW) that does not degrade the resolution.
- ▶ Convert PowerPoint slides to individual TIF files for upload.

Publication

Accepted manuscripts will be scheduled for publication generally in the order in which they are received after no further author revisions are required and the Journal Contributor's Publishing Agreement has been signed by the corresponding author. The HJVES reserves the right to edit accepted manuscripts to comply with the journal's format, to correct grammatical faults, to remove redundancies, and to improve readability without altering the meaning. Several weeks before the scheduled publication of an article, the Editorial Office will send via email an edited version of the manuscript to the corresponding author for approval. After the author has approved the edited version, the publisher will send a PDF of the page proof by email. At this stage, only correction of typographical errors or mistakes in the presentation of data can be made. Approval/changes to the proof must be returned within 2 days. The HJVES value their relationships with their authors and appreciate author compliance with these instructions.

Scientific Misconduct

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